






Revamp

A New Way of Viewing FAA Vacancy Announcements



The Federal Aviation Administration introduces REVAMP, a new way for the world to see all FAA vacancy announcements. With REVAMP, the FAA has entered a new age and puts its vacancy announcements on the information superhighway. Interested job-seekers are now able to visit us on a new page on the World Wide Web and take advantage of this automated vacancy announcement posting system.

REVAMP, as well as our Human Resource Staff, gives potential applicants various resource methods to inquire about FAA Wide employment opportunities as well as within the Southern Region (Georgia, North Carolina, South Carolina, Tennessee, Alabama, Mississippi, Kentucky, Florida, Puerto Rico and Virgin Islands) of the FAA. Receive copies of vacancy announcements by Computer or Fax.

Computer Access

 Internet	http://jobs.faa.gov or www.jobs.faa.gov
 FAA Intranet - TCP/IP	http://jobs.faa.gov
 Modem with communication software (i.e. Pro Comm)	(405)954-9776

Fax Service







 Fax Back	(405) 954-0250
 Fax Back (TDD)	(405) 954-0249

*Department of Transportation
Federal Aviation Administration
Southern Region*







Fax Back Instructions

The Fax Back allows you to request a summary listing of all current vacancies or a specific announcement. It is advisable to first request a summary listing because it contains a “key” code that you will need to request a specific announcement through Fax Back.

To Request a Vacancy Announcement Summary Listing:







-  Dial the Fax Back telephone number (405) 954-0250
-  Press “1” to receive a summary listing
-  Using the keys of a touchtone telephone, answer the questions per the system’s instructions
-  Upon request, input your 10-digit fax number (area code & phone number)
-  Upon request, input your I.D. code (i.e. voice telephone number)
-  Hang up

To Request a specific Vacancy Announcement:

-  Dial the Fax Back telephone number (405) 954-0250
-  Press “2” to receive a specific vacancy announcement
-  Upon request, input the “key” code of the vacancy announcement. The key code is found on the summary list.
-  Upon request, input your 10-digit fax number.
-  Upon request, input your I.D. code (i.e., voice telephone number)
-  Hang up

Internet / Intranet Instructions

Once on the information highway, to access the FAA Vacancy Announcement World Wide Web page:

-  Enter the address: <http://Jobs.faa.gov/>
-  Press “ENTER” to activate the program
You are now on the FAA Vacancy Announcement World Wide Web page
-  Using the mouse, click on the appropriate employment status category
-  To review specific vacancy announcements, leave all fields blank and click on _____
“view announcements”. This will take you to the summary listing.
-  To review a specific announcement, double click on the announcement number
-  To print the announcement, utilize the appropriate print method for the web browser program you are using